

**Government of West Bengal**  
**Department of Urban Development & Municipal Affairs**  
**"Nagarayan , DF-8, Sector-I, Salt Lake, Kolkata-700064.**

No. **339** /MA/O/C-4/1M-31/2015(Pt-V)

Dated, Kolkata the **08.05.2023**

**NOTIFICATION**

WHEREAS, vide Notification No. 870/MA/O/C-4/1M- 31/2015(Pt.-V), dated, Kolkata, the 25<sup>th</sup> August, 2022, it has been ordered that the Howrah Municipal Corporation shall receive online application of the building plan for new construction of buildings having classification as Residential, Educational, Institutional, Assembly, Commercial/Business, Mercantile( Retail), Industrial, Storage, Hazardous, Building with mixed occupancies, IT/ITES, Mass housing projects, Co-operative housing, Mercantile(wholesale) and Mega commercial project, through CAF and shall issue permissions / approvals for the new construction of buildings of the above mentioned classifications, in the online mode mandatorily through the web portal of SWS-OBPAS w.e.f. the 1st.September, 2022, without any physical touchpoint for document verification, payment of fees etc. and shall not receive any offline application for building plan of new construction and shall not process that application or issue permission / approval in the offline mode after the scheduled date, for the new construction of buildings for the above mentioned classifications, other than the exceptions as have been stipulated in that order.

AND WHEREAS, vide order no. 112/MA/O/C-4/IM-31/2015 (Pt V) dated 06.02.2023, it has been ordered that the Howrah Municipal Corporation shall mandatorily receive online application in SWS-OBPAS portal and shall dispense off receiving offline applications w.e.f. 08.02.2023 for five more allied services related to Online Building Plan Sanction, namely, (a) building plan for addition, (b) building plan for alteration, (c) notification of commencement, (d) plinth level certification and (e) renewal of building plan.

AND WHEREAS, five other allied online services related to Online Building Plan Sanction in HMC have been made ready by the Department as follows :

- A Building Plan For Reconstruction
- B Completion/Partial Completion/Block-wise Completion Certificate
- C Drain Connection Permit
- D Sewer Connection Permit
- E Water Connection Permit

NOW, in continuation to all the previous orders issued in this respect, it is hereby decided that the Howrah Municipal Corporation shall receive online applications for the above mentioned services in SWS-OBPAS portal mandatorily w.e.f 15.05.2023 and shall dispense off receiving offline applications for the above mentioned services from that date. HOWEVER, the offline applications for these services received before the scheduled date shall be processed and disposed in the usual manner. The exceptions granted vide Order no. 870/MA/O/C-4/1M-31/2015(Pt-V) dt. 25.8.2022 other than that withdrawn vide Notification no. 1028/MA/O/C-4/1M-31/2015(Pt-V) dated 19.10.2022 shall no longer prevail.

THIS ORDER is being issued for interest of public and top most priority should be attached to this and all necessary actions including adequate publicity and awareness creation among stakeholders shall be arranged from the end of Howrah Municipal Corporation. This order shall take effect from 15.05.2023.

By order of the Governor



Principal Secretary to the

Government of West Bengal

339  
No.: /1(15) /MA/O/C-4/1M-31/2015(Pt-V)

Dated, Kolkata the 08.05.2023

Copy forwarded for information & necessary action to:

1. Chairperson of the Board of Administrators, Howrah Municipal Corporation
2. Commissioner, Howrah Municipal Corporation
3. District Magistrate, Howrah
4. Additional Secretary, Statutory Wings (Municipal Affairs Branch) of UD&MA Department
5. Director, State Urban Development Agency
6. Secretary, Municipal Engineering Directorate
7. Chief Engineer, Municipal Engineering Directorate
8. Chief Executive Officer, Howrah Improvement Trust
9. Chief Executive Officer, Webel Technology Ltd
10. Sri Sunit Bhattacharya, General Manager (egovernance) WTL
11. Supdt. Engineer, MED , Planning Circle (South)
12. State EoDB Cell , MSME&T Department
13. PS to the Hon'ble Minister-in-charge , UD & MA Department
14. Section Officer, IT & e-Gov Cell of this Department with the request to upload this in Departmental website
15. PS to Principal Secretary, UD & MA Department

*Chandra*  
*08/05/2023*

Additional Secretary  
to the Govt. Of West Bengal